

MOVE-OUT INSTRUCTIONS



- ✚ Please read the move out instructions at



- ✚ Please read the security deposit related questions at



THE SECURITY DEPOSIT HOLDER

- ✚ Your forwarding address will be the emergency contact address unless you change it by emailing us at admin@prestigeprop.com.
- ✚ Return the keys of you and your roommates to the office. Do NOT mail!
 - **We do not accept any more keys after the lease ends.**
- ✚ Bring in the carpet cleaning receipt if applicable.
- ✚ The SD will be mailed to you 30 days after the lease ends.

WHEN YOU MOVE OUT:

- Cancel utilities account to the lease end date (7/24 or 7/26) as your lease requires. No earlier date should apply!
- Forward your mailing address at the post office and in Amazon or other websites.
- **Please leave nothing for future tenants. No furniture or electronics on curbside unless you have scheduled a city pick-up.**
- If you have a water bill under your name, you can call City of Iowa City at 319-356-5180 to schedule bulky furniture pick-up. If not, please call us at 319-512-7616 ext. 2 to schedule.

TENANT WHO IS NOT SD HOLDER

- ✚ Your Lease ends at **12:00 PM on July 24th or 26th** (refer to the lease).
- ✚ Please return all your keys to the SD holder.
 - **If you did not return your keys, the SD holder will deduct the cost from your SD accordingly.**

